



CARVER COMMUNITY CULTURAL CENTER

Little Carver Civic Center - Capacity 150 (Theatre Configuration)

Rental Rates 2024-2025

Security Deposit: \$200 - Deposit is refundable if no damages are incurred

Rental Hours: 7:45am to 12 midnight; Facility is rented in four (4) hour increments only

NON-PROFIT if NOT charging admission, collecting donations or conducting fundraising activities pays \$150 for first four (4) hours and \$100 each subsequent 4- hour block

NON-PROFIT - If charging admission, collecting donations or conducting other fundraising activity, renter will be charged \$250 for first (4) hours and \$150 each subsequent 4-hour block

FOR PROFIT pays daily rate of \$300 for first four (4) hours in the space; \$150 each subsequent four (4) hour block

Insurance:

Licensee agrees that within (30) days prior to the event, Licensee will provide evidence of General Commercial Liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 general aggregate. If using an existing Commercial General Liability policy, the certificate must list City of San Antonio as the certificate holder, and the City must be named as an additional insured, by endorsement. The required coverage may be obtained by visiting one of the following:

<https://gatherguard.com/> (Venue code 3848 003), www.theeventhelper.com & www.wedsafe.com. Licensee must provide copies of the insurance certificate and endorsement to their facility contact.

Technical Crew Rates/Per Technician

Weekdays, Weekends & Holidays - \$30 per hour with a minimum charge of 4 hours

Weekdays, Weekends, Holidays – Over 12 hours on the same day - \$35 per hour;

Midnight to 7 a.m. - \$35 per hr.

Client will pay the entire hour if event exceeds five (5) minutes or more of contracted time

Clean Up Fee:

\$100 includes dressing rooms / \$50 no dressing rooms

\$150 additional if food is served

Additional Equipment Charges:

Drum Kit - \$100 per day

LCD small Projector - \$100 per event

Microphones - \$10 each, per event/rehearsal

Piano (Upright) - \$75 per day (tuning extra)

Risers - \$10 each, per day / per rehearsal

Tables - \$10 each (3 tables provided free)

TICKET INFORMATION: All ticketed events are required to utilize Ticketmaster for the sale of tickets at the Carver. Arrangements will be made with the Box Office Coordinator to facilitate the selling of tickets. A \$50 fee for each performance will apply to cover staffing for each event.

*** Licensee is also responsible for the charge of an additional \$2 theatre preservation fee to the Carver on every ticket sold to an event.**

Security: Licensee agrees to pay for the provision of security for traffic crossing duty, during the complete term of an event. Security officer must be a certified peace officer, licensed by TCOLE, (Texas Commission on Law Enforcement.)