



## CARVER COMMUNITY CULTURAL CENTER

### Jo Long Theatre for the Performing Arts - Capacity 650

#### Rental Rates 2024-2025

Security Deposit: \$200 - Deposit is refundable if no damages are incurred

Rental Hours: 8:00 am to 12 midnight; Facility is rented in four (4) hour increments only

*NON-PROFIT* if **NOT** charging admission, collecting donations or conducting fundraising activities pays a daily rate of \$250 for first four (4) hours in the theatre; \$150 each subsequent 4-hour block

*NON-PROFIT* - if charging admission, collecting donations, or conducting other fundraising activity, renter will be charged \$400 for first (4) hours in the theatre; \$250 each subsequent to 4-hour block

*FOR PROFIT* pays daily rate of \$500 for first four (4) hours in the theatre; \$250 each subsequent four (4) hour block

#### **Insurance:**

Licensee agrees that within (30) days prior to the event, Licensee will provide evidence of General Commercial Liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 general aggregate. If using an existing Commercial General Liability policy, the certificate must list City of San Antonio as the certificate holder, and the City must be named as an additional insured, by endorsement. The required coverage may be obtained by visiting one of the following: <https://gatherguard.com/> (Venue code 3848 003), [www.theeventhelper.com](http://www.theeventhelper.com) & [www.wedsafe.com](http://www.wedsafe.com). Licensee must provide copies of the insurance certificate and endorsement to their facility contact.

#### **Technical Crew Rates/Per Technician:**

Weekdays, Weekends & Holidays - \$30 per hour with a minimum charge of 4 hours

Weekdays, Weekends, Holidays – Over 12 hours on the same day - \$35 per hour;

Midnight to 7 a.m. - \$35 per hr.

*Client will pay the entire hour if event exceeds five (5) minutes or more of contracted time*

**Clean Up Fee:** Three Star dressing rooms with bathroom and shower are available.

Two additional, large, group dressing rooms with bathrooms and showers are also available

\$150 dressing rooms/ \$100 no dressing rooms

\$150 additional if food is served

#### **Additional Equipment Charges:**

Drum Kit - \$100 per day

Follow Spot - \$50 each per day

LCD large Projector - \$150 per event

Marley Floor – per event \$75 (*Jo Long Theatre stage*)

Microphones - \$10 each per event / rehearsal

Piano (Grand) - \$125 per day (tuning extra)

Piano (Upright) \$75 per day (tuning extra)

Risers - \$10 each per day / per rehearsal

Tables - \$10 each (3 tables provided free )

**TICKET INFORMATION:** All ticketed events are required to utilize Ticketmaster for the sale of tickets at the Carver. Arrangements will be made with the Box Office Coordinator to facilitate the selling of tickets. A \$50 fee for each performance will apply to cover staffing for each event.

\* Licensee is also responsible for the charge of an additional \$2 theatre preservation fee to the Carver on every ticket sold to an event.

**Security:** Licensee agrees to pay for the provision of security for traffic crossing duty, during the complete term of an event. Security officers must be certified peace officers, licensed by TCOLE, (Texas Commission on Law Enforcement.)